

Checklist for getting started

There are a number of important things that need to be arranged before you can start working in Tasmania. Most of these are legal requirements. Use this handy checklist to help you get ready for your career in dentistry.

Requirements and getting ready

Organisation

Cost

Registration to practice - legal requirement

Processing can take more than 60 days

AHPRA
ahpra.gov.au
1300 419 495

Initial application fee - \$362
+ Annual registration - \$755

Provider number - legal requirement

A separate provider number is required for each location. You will need to fill out the PDF form for your first provider number. Subsequent provider numbers can be applied for online through HPOS.

Medicare
medicareaustralia.gov.au
132 150

HPOS
<https://www.servicesaustralia.gov.au/hpos>

Nil

Prescriber number - legal requirement

You will only need to do this once as it will remain the same regardless of your provider number.

Medicare
medicareaustralia.gov.au
132 150

Nil

Radiation License

Unless you are setting up a new practice, your employer or practice principal will need to add you as an operator to their current licence

Department of Human and Health Services Tasmania
health.tas.gov.au/publichealth/radiation
03 6166 7256

\$82.62 (may be payable by employer or practice principal)

Appropriate ATO registrations including ABN and GST

(if required)

An accountant is strongly recommended for those employed/contracted in private practice on commission. Note that the fees for an accountant or tax agent are tax deductible.

ATO
ato.gov.au/Business

Nil if doing on own
Agreed fee if using specialist tax agent.

Registration to work with vulnerable people

Mandatory for public sector, highly recommended for private practice

Consumer, building and occupational services
<https://www.forms.justice.tas.gov.au/Apply/ApplicationStart.aspx>

\$124.60

Membership to your professional organisation

Student membership automatically rolls over to new graduate membership. You will need to transfer your state membership to become a member of ADATas.

ADATas
<https://www.ada.org.au/ADATAS/Home>
<https://www.facebook.com/adatasbranchin>
Instagram: adatasbranch
03 6248 7788

Free for the first 6 months after graduation
Discounted membership for the next two years

Comprehensive Professional Indemnity cover - legal requirement

Guild Insurance
guildinsurance.com.au/dentist
1800 810 213

Free for new graduate ADATas members for 6 months and discounted premiums until your 6th renewal

